

## BOARDING POLICY

### VISION

Our vision is to be a globally renowned academia fostering excellence in future – ready robust pedagogy and profound learning environment to disseminate values of academics freedom and the spirit of collaboration and innovation. To develop an ethos of entrepreneurship and build ethical future enterprise leaders who add value to society, spearhead in nation building.

### MISSION

Our mission is to impart quality value based education of international standard and focus on holistic development of the students imbibing skills for solving real life problems. Along with our clean and green campus – our infrastructure offers homey stay, hygienic food. It's our priority to engage all our staff from ground level to top management as a family to ensure that all students make a smooth transition to our institution and do not feel alone.

### OBJECTIVES

1. **Promotion of value education and community service** : to impart values such as resilience, determination, confidence, and creative & critical thinking, to develop good social skills and the ability to form good relationships, to promote participation in community life and fulfilment of civic and social responsibility.
2. **Instilling cultural, linguistic diversity and heritage** : to instil the importance of inclusion within society of different groups and persons with different personal characteristics, the diversity of society, cultural knowledge, various languages, India's cultural values, history and its rich heritage, yoga, Ayurveda and holistic living, to implant cross cultural dexterity.
3. **Cognitive Acceleration Program** : To encourage schema (class preparedness), cognitive conflicts (make the children face challenges and to solve problems in collaboration), social learning, meta cognition (knowing about knowing), bridging (transferability of knowledge), teacher mediation to master learning.
4. **Internationalism and Entrepreneurship**: To promote global citizenship, globalization and sustainable future, physical & psychological health, inter personal skills to enhance employability skills.

5. **Nurturing Leaders:** To instil leadership qualities, to foster the physical, intellectual, technological, social, emotional, and artistic development of the students, develop self-discipline and personal responsibility, to promote creativity, effective communication, and critical thinking skills, to have a strong student leadership program with active involvement of students of all age groups.
6. **Multi literacy:** To develop the ability to interpret, identify, create and communicate meaning across a variety of visual, oral, musical and alphabetical forms of communication.
7. **Curriculum and learning atmosphere :** To build a curriculum leading to experiential learning and to have multiple curricula, to provide clear learning outcome, detailed instructions and assessment for all courses to ensure course mastery, student success, to offer a dynamic, interactive educational environment that engages students in the learning process, to promote inter-disciplinary learning, to review and update curriculum, instruction, and assessment in a regular cycle.
8. **Assessment practices:** To support every child's individual strength, Self-assessment, Peer assessment, learning how to give feedback.
9. **Teach less and learn more strategy:** To reduce lecturing from podium, to increase quality of education not quantity.
10. **Technology and digitalization:** To use technology to create effective modes and means of instruction and expand access to learning, to educate the students in futuristic technologies, to have robust digital infrastructure.
11. **Safe campus:** To be a residential school of international standard providing safety and security, in a healthy and hygienic atmosphere.
12. **Community partnership:** Cultivating the educational partnership among home, school, and community, nurturing a culture of collaboration, collegiality, and mutual respect
13. **Professional Development:** Implementing professional development for the staff that is essential for effective instruction and improved student learning.

## **14. CORE VALUES (SPIRIT OF PSSEMRS)**

- 1. Metacognition –**
  - a) Knowing about knowing
  - b) Learn until perfection is achieved.
- 2. Growth mindset**
  - a) Understand that we are continually learning
  - b) Helping each other learn and succeed
  - c) Healthy competition.
- 3. Pursuit of excellence**
  - a) Resilience in every action
  - b) Greatest involvement to pioneer
  - c) Act with responsibility and compassion
- 4. Uncompromising integrity**
  - a) Act with fairness
  - b) Maintain transparency
  - c) Unyielding integrity

## **BOARDING POLICY**

PSSEMR School/college & PU College is a residential school/college where boarding allows children to evolve into responsible global citizens. There are separate hostels for boys and girls. Each hostel has a warden, an assistant warden and a nurse to ensure a homey stay. We at our hostels respect the right of a child to study, play, relax in an atmosphere that promotes personal growth. Staying with students across various geographies, diverse culture helps each child develop mutual respect and acceptance of one another. Five boys hostels and a hostel for girls consist of cubicles that can accommodate four students each. Regular housekeeping and janitors ensure a clean and hygienic dormitories.

## **RESIDENTIAL GOALS**

- To develop each child into an independent and confident human being.
- To create a fair & just atmosphere that makes each resident student a vital member of our learning community.
- To enable holistic development and intellect through quality interaction in an atmosphere of camaraderie.
- To encourage personal, social and cultural development of each individual through various activities.
- To create a secular and plural atmosphere which promotes global citizenship.
- To provide a safe and healthy environment that is free from hazards or danger. A premise that is free from any kind of physical or verbal abuse, ragging, bullying etc.
- To provide comfortable accommodation that ensures adequate privacy.
- To develop a sense of responsibility for self, for others and for their environment amongst the resident students.
- To provide an amiable atmosphere in times of personnel crises through various channels of communication with coordinators, counsellors, teachers, student advisors, peers, wardens, nurse etc.

- To enable frequent communication with parents or legal guardians.

**The following are the facilities available to boarders:**

All Boarders are provided with individual cots, cupboards, individual study tables. They are provided with a shoe room to keep their footwear. Clean and safe drinking water is available in the hostel. The restrooms are located inside the dormitories for easy access and a comfortable stay. The school/college provides Boarders with laundry services on a regular basis which are supervised by the wardens to ensure cleanliness and hygiene.

Each hostel is provided with a television and telephones (around 6 connections) are available for the purpose of communication with parents/legal guardian. Boarders are allotted specific timings to receive phone calls. This schedule is communicated to the parents in advance. Regular maintenance of hostels are carried out and any immediate requirements are addressed by the concerned maintenance department.

## **RULES TO BE OBSERVED**

1. The hostel is like a home for the student on the camp. Accordingly the students should behave in manner that brings credit him/her and to the school/college.
2. A student once admitted in the hostel will continue to be a hostel resident throughout the year unless otherwise debarred from the hostel on disciplinary grounds.
3. The admission into the hostel is valid up to the commencement of summer vacation /end of academic year or end of the program of study whichever is earlier.
4. Under normal circumstances, a student must vacate the hostel within six working days after completion of his/her end year examinations/completion of other program related academic activities for the session. In case, the room is not vacated after the expiry date or if a student is absent for 10 days or more without prior permission, the hostel authority may take possession of the room and shall not be responsible for loss or damage of personal belongings, if any. Charges will be levied as applicable.
5. In the case of genuine necessity, a student is required to seek prior permission of the Chief Warden to overstay beyond the permitted time on payment.
6. Students Who wish to continue to avail hostel facility in the same dormitory for the next academic session should make a request with the Chief Warden along with an advance school/college fee of Rs.30,000/- within 1<sup>st</sup> of May each year.
7. Boarders must bring clothing and other essential things as per the list provided by the school/college.
8. Students shall be required to make their rooms available whenever required for repairs, maintenance and disinfections/ pest control.
9. Use of electric appliance like heaters/high electric power consuming gadgets, and cooking inside the room are strictly prohibited.
10. Students should not display obscene poster or calendar, wall writing, or screening of obscene films/video shows etc. In the room or anywhere in the hostel.
11. Students should not transfer article, room fittings, and furniture from one room to other room.
12. Meetings and parties are prohibited in the hostels.
13. Students having any Chronic/Communicable disease are not allowed to stay in the hostel. They will be quarantined at the hospital.
14. Smoking, chewing Paan, Paan masala, Gutkha, gambling, consumption of alcoholic Drinks, taking non vegetarian foods and use of hallucinogenic drugs and other illegal Substances or the possession of such substances, anywhere in the hostel premises is Strictly forbidden.
15. The hostel rooms are subject inspection by the school/college, hostel authorities to make sure that they are kept and tidy and no unauthorised items like liquor, drugs, lethal Weapons etc. are kept in the room.
16. Any hostel students harbouring any unauthorised person of suspicious character will be liable for expulsion from the hostel or a fine of Rs. 5,000/- as decided by the hostel committee.
17. School/College is taking every care for the safety and security of its students. However If anyone observes any laxity or compromises on this front the same should be reported to the hostel warden immediately. For any accident of fatality that may still occur, the school/college, hostel authorities shell in no way is held responsible.
18. Keeping of lethal weapons like in flammable items, sharp knife, sword, sticks, metallic Rods, chains etc. In the hostel rooms is strictly prohibited and shell invite fine on the Defaulting hostellers.

19. The hostel area is declared out of bounds the back loggers. Therefore, the stay of Any back loggers in the hostel will be treated as a case of trespass
20. Inmates should not use firecrackers on any occasion inside the hostel rooms or within the premises of the hostel failing which any individual/group of students involved, Will be debarred from school/college. Misuse of deodorant, perfume, colors etc. is an offence with penalty.
21. All complaints regarding electrical/carpentry/plumbing should be given in writing to the warden or be written in the complaint register available in the warden office. In Case, the complaint is not attended to or there is any difficulty, the students can Contact the chief warden.
22. An inventory of students' possessions must be submitted to the warden on the day of reporting.
23. Obey the instructions given by the authority.
24. Behave politely to elders, teachers and wardens as well as cultivate the habit of wishing people.
25. Boarders must immediately respond to every call by the authority.
26. The students taking admission in hostel should register the details of a local guardian authenticated by parents.
27. Each student should provide two emergency mobile numbers and email address for hostel and school/college communication. SMS and Emails will be sent only to the given contact details.
28. Parent/ Guardian can contact the warden from the provided mobile numbers between 7 pm. To 8 pm in case of any information.
29. Boarders must not go out of the campus without the escort of the school/college staff/authorized guardian.
30. After vacation (either long or short) boarders must come back to the hostel on the prescribed date and time along with their parents/ guardian.
31. Boarders must follow the prescribed scheduled
32. Boarders must wear school/college uniform neatly and properly during class hours, visiting school/college authorities at office, going outside the campus with school/college staff and at the time of reception of dignitaries.
33. Boys should trim their hair neatly to make the appearance smart and the nails should be cut properly.
34. Students are allowed to wear only track suits/sports attire in the playground.
35. During class hours hostel gate will remain closed & no one is allowed to visit the dormitory without the written permission of the Principal.
36. During study hours, no one is allowed to play in-door or out-door games.
37. Boarder's progress card/mark sheet of exams /tests must be brought to the notice of the warden/teacher/parent to evaluate their progress from time to time (Note: class teachers will not accept the progress card back without the signature of the warden/teacher/parent).
38. Boarders should not entertain day-scholar friends/outside in the hostel and its premises and Boarders should not visit day-scholar's house /lodge/residence.
39. Any student who damages or destroys the properties of the school/college/hostel or other inmates will be punished. Deliberately scribbling on walls, pasting stickers on doors & windows, stamping on walls with soiled shoes etc. will lead to fine.
40. Breaking of window-panes, doors, smashing of urinals / toilet, damaging of water taps, lights, fans, switches and spoiling of public properties like tables, chairs, mattresses etc. are punishable offences. Any damage will have to be compensated by the students.
41. Moving the cot/furniture from the allotted area inside the room is strictly prohibited. Boarders are instructed to arrange their own bedding / other belongings in a neat and tidy manner.

42. Boarders must put off lights and fans before they proceed for classes. Carelessness in this regard will lead to fine.
43. Students are not allowed to take any common property (for eg. newspaper) to their room at any time.
44. T.V Room key, sports materials and other common items will be issued to the boarders only after entering into the lending – register and the same should be returned to the warden/person in-charge at the specified time.
45. Hostellers must keep punctuality in every activity and maintain perfect harmony.
46. Give active support for the decisions taken by the school/college authorities.
47. Harassing fellow- boarders or ragging is strictly banned. Any offence in this regard will lead to dismissal from the school/college.
48. Do not blame others unnecessarily and don't stand false witness against anyone to save yourself or your friends.
49. Do not take books or any article without prior permission of its owner, though the owner may be a close friend of you.
50. Formation of any association of students in the basis of religion, caste, creed or politics is not permitted during their stay in the hostel. Religious intolerance or prejudice or hurting religious sentiments will lead to sever action.
51. No boarder is permitted to enter others room / dormitory without the permission of the warden.
52. Oversees boarders must take care of FRRO procedures and the documents like – passport copy, copy of FRRO registration, VISA etc. must be given to the warden.
53. Boarders recovering from infectious diseases will be allowed to attend the school/college only if the doctor certifies, else the student shall be placed in quarantine as suggested by the doctor. The school/college decision in this regard will be final and binding.
54. No student is permitted to lock the room from inside when they are in the hostel.
55. Students must not take law into their hands but must report the disputes to warden – in-charge. All kinds of shouting and abusing are strictly prohibited. Vandalism of any kind is punishable.
56. Consumption of liquors, smoking, drugs and use of intoxicants in any form are strictly prohibited in the campus as well as in the hostel. Students should not chew anything (Chewing gum, pan or pan masala etc.) in the school/college/hostel premises.
57. They should not bring any prohibited items to the hostels such as, mobile phones, cameras, gold ornaments/very costly things/money/food items, fancy belts, hair gel/wax, perfumes, rings, makeup sets, hair colour etc. however, Tabs/Laptops loaded with school educational content will be permitted. Any misuse will lead to penalties and confiscation.
58. No boarder is permitted to ask another boarder for any undue favours.
59. Use of electronic items and musical instruments in hostels is strictly prohibited.
60. Boarder who is sick should register his/her name in the sick-register and get written permission from the warden /teacher in charge for absenting from the regular classes.
61. Sick students will be kept in the sick-bay and “Sick Diet” and treatment will be provided. In case of hospitalization local guardians should take charge the responsibility of their ward. If a medical leave is availed, fitness certificate and investigation reports must be submitted to the warden upon your arrival.
62. Boarders are not be permitted to keep or take medicines without the knowledge of the medial representative of the school/college/college.
63. Waste papers and other wastes should be deposited into dust –bin kept in the corridor.
64. Boarders are not allowed to talk in any language other than English in the hostel and school/college premises. Violation of this will lead to a penalty of Rs.1000/- each time.
65. The food served is not to be wasted. Wastage is considered as a crime. No outside eatables are permitted to the hostel.

66. The School/college management has the right to make timely amendments in these rules and regulations.
67. Out pass or Parent/Guardian visit can happen once in a month only on Sunday. For example if you have visited the school/college or obtained out pass on this Sunday, for the next three Sundays you will not be allowed to visit the campus.
68. Prior permission is needed before you visit the campus on any other day.
69. Parents must inform the warden before visiting the campus specifying the purpose. Please try to inform warden through a message, avoid telephonic calls as wardens have to handle their routine.
70. You shall request the warden for any kind of exit from the school/college. If the request is well within the rules of the school/college, then out pass will be issued else out pass or leave will not be issued. In case of any emergency or requests for leaves beyond school/college rules kindly request the warden, they shall seek the approval from the competent authority, once approved the same will be informed to you.
71. Upon your visit, you are strictly informed not to serve any food item inside the campus as it leads to littering and thus rodents.
72. No food items will be allowed inside the dormitory. This is to avoid rats and to maintain hygiene.
73. You are also strictly informed not to give phone calls to any student even if the student is your relative or from your native.
74. Parents will not be allowed to enter dormitory at all times. This is to protect the privacy of other children & staff
75. It is instructed to all the students to use safe locks to safeguard things in the storage racks and to not have any valuables in the dormitory as we cannot monitor loss or theft inside the dormitory.
76. No money to be given to children under any circumstance.
77. Any late reporting from the outpass or leaves will be viewed severely, penalties will be imposed.
78. Fee needs to be cleared before October each year. No excuses will be entertained. Kindly make necessary arrangements to avoid any inconvenience since you have been informed well in advance.
79. Vehicles will not be allowed inside the campus at all times. If there are elderly or if there is an emergency, vehicle will be allowed as we want to limit carbon foot print within the campus.
80. An advance fee of Rs.20,000 to be paid as a confirmation of your Continuation for the next Academic Year before the end of January each year.
81. Kindly behave courteously at all times with every office bearers of the school/college.
82. Boarders must enter and exit residential facilities through approved entrances and exit only. Entering or exiting through any other unauthorized entry/exit is prohibited with an exception of an emergency situation such as fire, natural calamities, wild animal attacks etc.
83. Parent/legal guardian must correspond with the warden or the school office through registered email id, telephone number or ERP only.



## School schedule

### **Resident Student Schedule (Science)**

<b>Sl.No</b>	<b>Particular</b>	<b>Time</b>
1	Wake-Up	6:00am
2	Freshenup	6:00am to 7:00am
3	Period - I	7:00am to 8:30am
4	Morning Breakfast	8:30am to 9:00am
5	Period - II	9:00am to 10:30am
6	Short Break	10:30am to 10:45am
7	Period - III	10:45am to 12:15pm
8	Period - IV	12:15pm to 1:45pm
9	Lunch Break	1:45pm to 2:30pm
10	Period - V	2:30pm to 4:00pm
11	Period - VI	4:00pm to 5:30pm
12	Evening Break	5:30pm to 6:30pm
13	Prep Classess-1	6:30pm to 7:30pm
14	Prep Classess-2	7:30pm to 8:30pm
15	Dinner	8:30pm to 9:00pm
16	Prep Classess-3	9:00pm to 10:00pm

### **Resident Student Schedule (Commerce)**

<b>Sl.No</b>	<b>Particular</b>	<b>Time</b>
1	Wake-Up	7:00am
2	Freshenup	7:00am to 8:30am
3	Morning Breakfast	8:30am to 9:00am
4	Period - I	9:00am to 10:30am
5	Short Break	10:30am to 10:45am
6	Period - II	10:45am to 11:45pm
7	Period - III	11:45pm to 12:45pm
8	Period - IV	12:45pm to 1:45pm
9	Lunch Break	1:45pm to 2:30pm
10	Period - V	2:30pm to 3:30pm
11	Sports	3:30pm to 5:30pm
12	Evening Break	5:30pm to 6:30pm
13	Prep Classess-1	6:30pm to 7:30pm
14	Prep Classess-2	7:30pm to 8:30pm
15	Dinner	8:30pm to 9:00pm
16	Book Reading, Idea Lab	9:00pm to 10:00pm

### Day College - Student Schedule (Science)

Sl.No	Particular	Time
1	Period - I	8:30am to 10:00am
2	Period - II	10:00am to 11:30am
3	Short Break	11:30am to 11:45am
4	Period - III	11:45am to 1:15pm
5	Lunch Break	1:15pm to 1:45pm
6	Period - IV	1:45pm to 3:15pm
7	Period - V	3:15pm to 4:45pm
8	Study Hour - 1	5:00pm to 6:00pm
9	Study Hour - 2	6:00pm to 7:00pm
10	Study Hour - 3	7:00pm to 8:00pm

### Day College - Student Schedule (Commerce)

Sl.No	Particular	Time
1	Period - I	8:30am to 10:00am
2	Period - II	10:00am to 11:30am
3	Short Break	11:30am to 11:45am
4	Period - III	11:45am to 1:15pm
5	Lunch Break	1:15pm to 1:45pm
6	Period - IV	1:45pm to 3:15pm
7	Period - V	3:15pm to 4:45pm

## Things to be brought by Students

Sl. No	Particulars	Qty
1	Bath room slippers	1
2	Nail Cutter	1
3	Hangers	10
4	Sports Shoes (Evening Sports)	1
5	Running Shoe (for Jogging)	1
6	Sandal	1
7	Bathroom Towels	2
8	Small Towel (for face wash)	1
9	Bath scrub	1
10	Hand kerchiefs	3
11	Mirror Small	1
12	Cream (Facial cream and sun screen)	<i>As Needed</i>
13	Brush	<i>As Needed</i>
14	Soap	<i>As Needed</i>
15	Comb	1
16	Powder	<i>As Needed</i>
17	Shampoo	<i>As Needed</i>
18	Shoe polish (Black)	1
19	Lock & Key (Big size)	1
20	Odomas Mosquito Cream	<i>As Needed</i>
21	Deodrant& perfume	<i>As Needed</i>
22	Paper Napkins	<i>As Needed</i>
23	Sanitary Napkins/Diapers	<i>As Needed</i>
24	DetolHandwash	1
25	Room Freshner	1
26	Bucket and Mug	1
27	Washing Soap ( 8th std to PUC only to wash inner garments)	<i>As Needed</i>
28	Tooth paste	<i>As Needed</i>
29	Underwear & Vests	7 pairs
30	Casual wear dress	4 Pairs
31	Ethnic Wear	2 Pair
32	Toilet Bag	1
33	Black Marker	1
34	Mosquito Net	1
35	School/college Bag	1
36	Umbrella/Rain Coat (any one)	1
37	Pillow	1
38	Pillow Cover	2
39	Blanket	2
40	Bed Spread (Bed Sheet)	2
41	Torch (Small)	1
42	Trolley	1
43	Swimming Costume (Goggles, Head cap, Nylon swim wear)	1

Note -

1	<i>All the materials are available in store on demand. However we advice you to procure everything on your own.</i>
2	<i>Shoes and sandals strictly to be bought by the parents only.</i>
3	<i>Only upon advance request, the shoes and sandals and sports shoes will be provided from the store.</i>
4	<i>No Gold/Sliver/Platinum/Diamond Jewells/Ornaments are allowed.</i>
5	<i>Cash/Bank Cards are NOT allowed</i>
6	<i>No Mobiles/Electronics gadagets are allowed</i>
7	<i>No Junk Foods/Eatables are allowed to ensure NO pests in the dormitory</i>

## APPLICATION FORM –HOSTEL ADMISSION

(To be filled in Capital Letters Only)

<b>NAME OF THE STUDENT (in block letters) :</b>		Student Photo
<b>Boy/Girl</b>		
<b>AGE &amp; DATE OF BIRTH</b>		
<b>CLASS TO WHICH ADMISSION IS SOUGHT</b>		
<b>PERMANENT ADDRESS</b>		
<b>CURRENT ADDRESS</b>		
<b>Does the child have any medical history? If Yes furnish details</b>		
<b>DETAILS OF SIBLINGS STUDYING IN THE SCHOOL/COLLEGE</b>		
<b>NAME</b>	<b>CLASS</b>	
<b>PREFERRED FOOD</b>		
South Indian*	North Indian*	Jain Food*

### PARENT INFORMATION

<b>NAME OF FATHER</b>		Father's Photo
<b>PHONE NO</b>		
<b>Email</b>		
<b>NAME OF MOTHER</b>		Mother's Photo
<b>PHONE NO.</b>		
<b>Email</b>		

*Note: Food options are subject to number of students opting for it and the school/colleges operational factors. It is not a matter of right.*

**INFORMATION OF LOCAL GUARDIAN (if any)**

<b>NAME OF THE LOCAL GUARDIAN</b>		Guardian's Photo
<b>RELATIONSHIP WITH THE STUDENT</b>		
<b>ADDRESS</b>		
<b>OCCUPATION</b>		
<b>PHONE NO.</b>		
<b>Email</b>		

**STATEMENT OF LOCAL GUARDIANSHIP**

Master / Miss.....  
studying in Grade ..... (Admn.No.....) will be  
visited / taken home by the following persons only.

Name of the Local Guardian Signature

1. ....
2. ....

Preferred food:(South Indian/North Indian/Jain Food)

**DECLARATION**

I hereby declare that all information stated above is true to the best of my knowledge and belief.

Name & Signature of Parent  
Student

Name & Signature of

Name & Signature of Local Guardian

### OUT-PASS FORMAT

Name of the student	
Hostel Name	
Dormitory Number	
Parent/Guardian Visiting to seek permission	
Reason for Out-pass:	
Have you signed NOC and Indemnity and submitted the same before seeking outpass?	
Document submitted to substantiate the reason for out-pass	
Date of Out-pass:	Time:
Date of Return:	Time:
<b>NOC from Accounts</b> Current Fee Due: Current Store Fee Due:	Signature of the Accountant
Any exemptions from NOC? <i>(if Yes describe)</i>	
Name of the Exempting Authority	Signature of the Exempting Authority
Signature of the Block Warden	
Signature of the Chief Warden	

### NO OBJECTION CERTIFICATE

I \_\_\_\_\_ Father or Mother of Mr. /Ms. \_\_\_\_\_  
studying in class \_\_\_\_\_ section \_\_\_\_\_ have no objection to the following –

<b>Name of the Event/Occurrence</b>	
<b>From Date</b>	
<b>To Date</b>	

#### Declaration

*I hereby declare that I have signed this NOC on my own accord knowing fully well the risks and other issues, whatever may arise, involved in the event. I shall not hold school responsible for any untoward incidence that may occur during the event. During the event consumption of alcohol, tobacco and narcotics is forbidden by law. The child shall commit to complete pending academic works and complete the test formalities, if any, upon return. All expenses like participation fee, Entry fee, uniform, travel, food, boarding etc. must be paid by the parent in advance. Any disciplinary issues shall lead to disqualification and action by school upon return. The school shall not indemnify any claims arising due to injury, loss of life or any other situation that may arise during the event.*

**Date:** \_\_\_\_\_

**Signature of Parent/Guardian**

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<b>Medical fitness report upon return from out-pass or leaves</b> <i>(This report must be signed by a Medical Doctor only)</i>	
Name of the Student :	
Name of the Parent/guardian who obtained out-pass	
Place returning from:	
Date of the Out-pass:	
Reason for leave/out-pass:	
Has diagnoses for infectious diseases done?	
Does the student need to be quarantined? (If so specify details).	
<b>Declaration by the Doctor</b>	
The student was examined by me on _____ (Date). The student is medically fit to attend the residential school/college.	
Name of the doctor:	
Place of Practice/Name of the hospital :	
<b>Seal and Signature</b>	
<i>Note: willful misinformation/suppression of information will lead to legal action. If a child is advised to be quarantined, the school/college shall do so only if our quarantine facility is not fully occupied.</i>	

The Boarding Policy should be read in conjunction with the Child protection and safeguarding policy, Discipline policy, Student code of conduct policy, Safe school policy, Counselling policy, Field trip policy, Emergency plans and procedures.

Guidelines have been framed and have to be followed by the boarders for their safety and well-being. Boarding Policy and rules are subject to review and change as per the school requirement and discretion of the Management.

This policy will be reviewed as per the review policy.